



# TOWN OF KITTERY

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April 25, 2016

Council Chambers

Kittery Town Council  
Regular Meeting  
7:00 p.m.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes
8. Interviews for the Board of Appeals and Planning
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.
10. PUBLIC HEARINGS
  - a. (040216-1) The Kittery Town Council moves to hold a public hearing in accordance with 6.11 (2) of the Kittery Town Charter to approve the extension of the MRI contract for Carol Granfield, Interim Town Manager, to expire upon the appointment of a new Town Manager.
  - b. (040216-2) The Kittery Town Council moves to hold a public hearing in accordance with 6.11 (2) of the Kittery Town Charter, to ordain a multi-year contract with Tyler Technologies for accounting software from May 1, 2016 through April 30, 2019 and to award an alternative procurement method to enter in to a multi-year contract with Tyler Technologies.
  - c. (400216-3) The Kittery Town Council moves to hold a public hearing in accordance with 6.09 (4) of the Kittery Town Charter, to transfer \$20,000 from Administration account #101110-65480 Other Professional Services, to a special revenue fund account to be established by the Finance Director.
11. DISCUSSION
  - a. Discussion by members of the public (three minutes per person)
  - b. Response to public comment directed to a particular Councilor
  - c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (040216-4) The Kittery Town Council moves to approve the disbursement warrants.

c. (040216-5) The Kittery Town Council moves to read and sign a proclamation of congratulations and acknowledgement of Kittery's oldest resident, Ellen M. Tufts, as being named the recipient of the Boston Post Cane.

d. (040216-6) The Kittery Town Council moves to approve a renewal application from Sonmat, Inc., 7 Wallingford Square, Unit 102, Kittery, ME for a Malt, Spirituous and Vinous Liquor License for Anju Noodle Bar, 7 Wallingford Square, Unit 102.

e. (040216-7) The Kittery Town Council moves to approve a renewal application from John K. Reed, 139 Cass Street, Portsmouth, NH, for a Malt, Spirituous and Vinous Liquor License for The Corner Pub, 4 Wallingford Square.

f. (040216-8) The Kittery Town Council moves to extend the appointment of Carol Granfield's appointment as Interim Town Manager until a new Town Manager is appointed.

g. (040216-9) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Conservation Commission to interview Anne Formalarie for her appointment to that board as an associate member until 12/31/19.

h. (040216-10) The Kittery Town Council moves to accept the resignation from Deborah Lynch from the Planning Board.

i. (040216-11) The Kittery Town Council moves to approve a request from Kittery/Eliot VFW Memorial Post 9394 to hold the Memorial Day Parade and Ceremonies on Sat., May 28<sup>th</sup> beginning at 9:00 a.m. on Walker Street.

j. (040216-12) The Kittery Town Council moves to authorize the Rice Public Library to use the Fort Foster facility (baseball field) on Tuesday, August 30, 2016 and to extend their hours until 9:30 p.m. to show an outdoor movie for the closing celebration of their Summer Reading Program.

k. (040216-13) The Kittery Town Council moves to discuss and take action on the process for hiring a new Town Manager.

14. COUNCILOR ISSUES OR COMMENTS

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT